

ROTHERHAM METROPOLITAN BOROUGH COUNCIL

RECORD OF OFFICER EXECUTIVE DECISION

Date of Decision:	30 th April 2025
Title:	Update of the Home to School Transport Policy (includes, Learners aged 16-19 years in further education and training and continuing learners with a learning difficulty and/or disability (LLDD) aged 19 years and over) Academic year 2025/2026.
Decision Maker: (Including Job Title)	Andrew Bramidge, Strategic Director, Regeneration & Environment
Details of Specific Delegation or Delegation contained in the relevant Sub-Scheme of Delegation.	<p><u>Sub Scheme of Delegation Strategic Director of Regeneration of Environment:</u></p> <p>Page 33: <i>'Execute the Council's Home to School Policy and where appropriate grant or refuse supported transport provision. Flex the in-house home to school transport fleet and service function, and externally contracted resource, ensuring service demands are met'</i></p> <p>Link: <u>Sub Scheme of Delegation - Strategic Director of Regeneration and Environment.pdf</u></p>
Decision:	The decision required is for the policy to be updated, approved and published prior to 31 st May 2025 to ensure full compliance of our statutory duties.
Reasons for the Decision:	<p>The decision is required to ensure that the Local Authority have a fully compliant Home to School Transport Policy as there is requirement for this to be revised and published each year.</p> <p>Decisions made in accordance with Policy have a considerable impact on Council's resources each financial year. As our duties to provide assisted transport for all eligible children and young people who are Rotherham residents, are statutory, there is requirement to ensure that policy is non ambiguous and is strictly adhered to with decisions.</p>

Details of alternative options considered and rejected:	There is a statutory requirement for Local Authorities to annual review and publish a revised Transport Policy statement for learners aged 16-19 years in further education and training and continuing learners with a learning difficulty and or disability (LLDD) aged 19 years and over by 31 st May each year. This policy statement is contained within the Home to school Transport Policy.
Conflicts of interest declared by any Cabinet Member consulted by the decision maker which relates to the decision:	None
Dispensations Granted: (If any)	None
Conflicts of interest declared by the Decision Maker if they sit as a Cabinet appointed representative to an outside body which relates to the decision:	None
Dispensations Granted: (If any)	None
Reports or parts of reports considered	<p>Amendments made to policy to ensure that all links are still active and appropriate. Additional content included as new section 1.5.1 to clarify the definition of 'Compulsory School Age.'</p> <p>The report of the Home to school transport policy reviewed by Elise Saxton, Transport Business & Projects Manager.</p>

I certify that this is a true record of the executive decision to:

Update the current Home to school transport Policy to comply with Local Authority statutory duties – with minor changes to policy to establish 'Compulsory School Age' range.

I confirm that in making this decision, due regard was given to the seven principles of public life.

Signed by the Decision Maker:

A handwritten signature in black ink, appearing to read 'A Bramidge', written in a cursive style.

Dated: **30 April, 2025**

Name: Andrew Bramidge

Job Title: Strategic Director, Regeneration & Environment